



Academic Reference Form

Application Information

This reference is provided for:

Name (First)	Name (Last)
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Referee Information

Name (First)	Name (Last)	Academic rank or position
Institution/Organization	Institutional/Organizational Email	Phone Number

This confidential report must be prepared by the referee named above. Evidence to the contrary will lead to the cancellation of any offer of admission or withdrawal of the student from the University. It is the policy of the College of Graduate Studies at UBC Okanagan to treat any references as confidential. The College of Graduate Studies may be required to disclose the substance of a reference under the Freedom of Information and Protection of Privacy Act, but only when that can be done without disclosing the identity of the author.

Referee Report

1. In what capacity, how well and how long have you known the applicant?



2. Please comment on the applicant’s academic strengths and potential for succeeding in a graduate program.

3. Does your university offer the graduate degree program this applicant seeks?

Yes No

If Yes: does the applicant meet the minimum admission requirements for acceptance to this program at your university?

Yes No

If No: Please give reasons: _____

4. If this applicant took classes from you, what was his/her rank?

Course Name	Course Number	Rank in Class
Course Name	Course Number	Rank in Class
Course Name	Course Number	Rank in Class

5. Please indicate if the applicant has sufficient competence in English to:

Understand lectures

Read widely

Write clearly

Speak clearly



6. Please rank the applicant's abilities using the scale below. As a reference group for your assessment, please use graduating students from the past five years:

	Excellent	Very Good	Good	Fair	Poor	No Basis for Judgement
Originality						
Skill at Research						
Industriousness and persistence						
Intellectual Capacity						
Teaching Ability (if known)						
Interpersonal and communication skills						
All-around Ability						

Letter of Reference

Please use the space below to comment on the applicant's academic strengths and potential for completing a graduate program. This field accepts pasted text. Alternatively, you may choose to attach a letter to this form.



Declaration and Signature

I understand that the Dean, College of Graduate Studies, reserves the right to revoke any offer of admission resulting, where necessary, in the need for a student to withdraw from his/her degree program if any of the information in this reference is found to be untrue, or if evidence of fraudulent submission of documentation is found. Please save and email this form to gradadmissions.ok@ubc.ca or mail the form to:

College of Graduate Studies

Okanagan Campus

EME2121 - 1137 Alumni Ave

Kelowna, BC Canada V1V 1V7

I have read and agree with the declaration.

Signature: