

# UBC OKANAGAN POSTDOCTORAL FELLOWSHIPS

## Competition for the 2025-2026 UBCOPF

### Guide for Deans, Associate Deans, Research, and Prospective Supervisors

#### Award Description:

The UBC Okanagan Postdoctoral Fellowship (UBCOPF) provides the opportunity to bring top talent to the research community at UBC's Okanagan campus. These fellowships are awarded to the most highly qualified domestic or international postdoctoral researchers who will contribute to research excellence at UBC Okanagan.

As the intent of the UBC Okanagan Postdoctoral Fellowships is to recruit postdoctoral scholars from outside of UBC Okanagan, CoGS encourages prospective supervisors to seek out external candidates.

The selection process is managed by the College of Graduate Studies.

#### Overview:

- This guide summarizes procedures for the 2025-2026 UBC Okanagan Postdoctoral Fellowships competition. For full information on eligibility, selection criteria, and competition timelines, see the [UBC Okanagan Postdoctoral Fellowship Application Guide](#).
- Up to two fellowships are awarded annually: one for research in STEM disciplines and one for research in the Arts, Humanities, and/or Social Sciences.

#### Deadlines:

- Applicant's [Pre-Application Proposal](#): due Monday, December 2, 2024 by 5:00 p.m. (PT)
- **ADR's decisions and pledge for benefits for selected applicants: due via email at: [postdoc.ok@ubc.ca](mailto:postdoc.ok@ubc.ca) by Monday, January 13, 2025 at 5:00 p.m. (PT)**
- Referees' Deadline: Tuesday, February 4, 2025 at 5:00 p.m. (PT)
- Full Application: due via email at: [postdoc.ok@ubc.ca](mailto:postdoc.ok@ubc.ca) by Tuesday, February 11, 2025 by 5:00 p.m. (PT)
- Notification of successful applicants: on or after Thursday, March 6, 2025

#### Duration and Value of the Award: 2 years at \$60,000 per year plus benefits

Note: CoGS' financial contribution to the award is \$60,000 per awardee per year. Faculties are responsible for the annual cost of benefits at \$10,000 per awardee, per year (\$20,000 for the

duration of the award), and have the option of increasing the annual stipend for successful applicants in their Faculty.

### **Important Resources:**

- [UBC Okanagan Postdoctoral Fellowships Pre-Application Proposal Form](#)
- [UBC Okanagan Postdoctoral Fellowships Application Guide](#)
- [UBC Okanagan Postdoctoral Fellowships Pledge for Benefits Form](#)

For more information, please [visit the CoGS website](#) or email Janie Bandringa, Postdoctoral Affairs Coordinator, at [postdoc.ok@ubc.ca](mailto:postdoc.ok@ubc.ca).

### **Faculty Role and Responsibilities**

#### **Associate Deans, Research:**

- Review Pre-Application Proposals from applicants proposing to work with supervisors within your Faculty and make decisions about which applicants should move forward to submit a full application.
- For applicants selected to move forward, provide advice and support to supervisors with creating the Letter of Support, specifically with regard to Faculty and/or Departmental supports (such as resources, office space, travel funding, and/or teaching opportunities) and any supports available for the applicant's career development.
- If desired, set an internal deadline to review application drafts prior to submission.

#### **Supervisors:**

- Complete a Letter of Support to be included in the candidate's full application (details as to the required elements for this letter are included in the [Application Guide](#)).
- Advise and mentor applicants to ensure their Pre-Application Proposal and their full Application are of the highest quality.
- Indicate what financial contribution, if any, you are prepared to make to augment the postdoctoral scholar's annual salary, and the source of this funding.

#### **Financial Commitment for Faculties**

- Host Faculties must pledge \$10,000 per year for each successful candidate to cover the cost of benefits (\$20,000 over the course of the two-year fellowship). These funds may come from a variety of sources (i.e., supervisor, Faculty, Department); however, the Faculty will be responsible for providing these funds if alternate sources are not available.

**Deans must complete (with the assistance of ADRs, if desired) and submit the [UBC Okanagan Postdoctoral Fellowship Pledge for Benefits Form](#) to confirm the source(s) of funds to cover the cost of benefits for selected UBCOPF recipients in their Faculty.**