



Application Procedures and Timeline:

The applicant completes and submits a pre-application form and, if recommended by their proposed faculty, submits a full application. Responsibilities of the applicant, UBCO department, and the College of Graduate Studies are summarized below.

1. Pre-Application Proposal – Applicants must complete the [Pre-Application Proposal Form](#) by Monday, August 25, 2025, 12:00 p.m.
2. CoGS Pre-Application Review – Tuesday, September 2, 2025: The College of Graduate Studies (CoGS) reviews each pre-application and shares eligible applicant information with Associate Deans of Research.
3. Faculty/School Review of Pre-Application Proposals—Tuesday, September 2, 2025 to Monday, September 15, 2025: Associate Deans of Research review applicant information and determine which candidates will move forward to prepare a full application. The ADRs communicate these decisions to CoGS (postdoc.ok@ubc.ca). CoGS notifies successful candidates that they have been recommended to prepare a full application.
4. Prepare Full Killam Application – Tuesday, September 16, 2025 to Monday, October 6, 2025: Applicants work with their proposed supervisors to prepare their applications in consultation with their Associate Deans of Research. Please note that each Faculty/Department may set its own deadline for an internal review of applications (please consult with your supervisor). Applicants invite their referees to provide a letter of reference addressed to the UBC Killam Selection Committee via email to postdoc.ok@ubc.ca. Official Transcripts must be sent directly to postdoc.ok@ubc.ca. (If a PhD transcript is unavailable, please provide a PhD degree confirmation of conferral or a confirmation of enrollment and progress, with the anticipated date of completion).
5. Applicant CoGS Killam Deadline – Monday, October 6, 2025, 5:00 p.m. (PST): Applicants submit a complete application to postdoc.ok@ubc.ca. Applicants must combine all documents into one pdf file in the following order: Application Form, research proposal; ancillary material (optional); personal statement; special circumstances, a Vanier-Banting CCV; and one letter of support from the proposed supervisor.
6. Referee CoGS Killam Deadline – Monday, October 6, 2025, 5:00 p.m. (PST): Referees must submit letters of reference addressed to the UBC Killam Selection Committee via email to postdoc.ok@ubc.ca.
7. CoGS Killam Committee Selection – Tuesday, October 7, 2025 to Tuesday, October 28, 2025: CoGS convenes the Standing Review Committee, chaired by the Dean of the College of Graduate Studies, to review applications received and select four UBCO finalists.
8. Notification of Nominees – Tuesday, October 28, 2025: For the 4 selected UBCO finalists, the supervisor, Associate Dean Research, and Dean will be informed. At this time, the relevant Associate Deans of Research and/or UBCO School or Department will be required to complete the Nomination Form for each of the 4 finalists.



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9. UBC Okanagan Killam Deadline – Wednesday, November 5, 2025, 9:00 a.m.: Deadline for the relevant Associate Deans of Research and/or UBCO School or Department Head to submit their completed Nomination Forms to postdoc.ok@ubc.ca.
10. UBC Killam Deadline – Friday, November 7, 2025 4:00 p.m.: CoGS' deadline to forward its nominees' applications to UBC Vancouver's Faculty of Graduate and Postdoctoral Studies (G+PS) for consideration. CoGS notifies applicants and their supervisors who were not recommended to G+PS.